



Training Partner Programme Terms and Conditions

General

- **Training Partner Programme events are open to PESGB members and non-members.**
- The PESGB takes bookings on a first come, first served basis.
- All registrations must be paid for, in full, prior to the event.
- The PESGB reserves the right to refuse acceptance of any booking.
- We regret that we are unable to accept payments (including cheques) made in any currency other than sterling.
- The PESGB will not accept liability for any compensation claim arising from any cancellation of an event, or activity due to unforeseen circumstances.
- The PESGB reserves the right to introduce new charges for new bookings for events and activities prior to an event.
- Please note we may use your email address to advise you of future events, as fitting with our **Privacy Policy** (see attached). If you wish to opt out of this, please mail events@pesgb.org.uk
- These terms and conditions may be subject to amendment.

Cancellations and refunds

- The PESGB is unable to refund any cancellations made prior to an event or activity taking place. In exceptional circumstances, a refund, less an administrative charge, may be given in the form it was paid at the discretion of the PESGB.
- Cancellations must be made in writing to PESGB (events@pesgb.org.uk). Any refunds due to attendee cancellations will be made at the convenience of PESGB after the event has finished.

Confidentiality

- All course materials provided prior to, during and after the course are to be treated with strict confidentiality and are not permitted to be shared or distributed to non-attendees of the course. You are not permitted to record the course.
- Recorded material will be made available to paid participants on request, subject to permission from the facilitator.

By registering for the Training Partner Programme, you are agreeing to these terms and conditions.